

THE CORPORATION OF THE CITY OF SARNIA



APPROVED FEES FOR SERVICES 2019

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CITY OF SARNIA**

**2019
APPROVED FEES FOR SERVICES**

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CORPORATE		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
MISCELLANEOUS/ADMINISTRATION							
Miscellaneous Documents	Cost recovery	Y					various
Returned Cheque or Payment - Including NSF, PAP, EFT		N		40.00	40.00	0%	01-4-2020-00930
Registered Mail		N		30.00	30.00	0%	
Interest on Outstanding Accounts Receivable Balances	15% per annum	N		variable	variable		
Online Convenience Service Fee	Cost recovery	N					various
Special Event/User Group - General Liability Insurance	as outlined by insurance provider	8% Ontario Tax		variable	variable		various
Copy Charge	Per page	Y		0.50	0.50	0%	various

CITY CLERK	Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
BUSINESS LICENCES - EATING ESTABLISHMENTS						
Eating Establishment & Food Store, Refreshment Stand, Lunch Counter, Restaurant, or Drive-In	New	N	195.00	195.00	0%	01-4-2050-00322
	Renewal	N	130.00	130.00	0%	
BUSINESS LICENCES - OTHER						
Adult Live Entertainment Parlours		N	305.00	305.00	0%	01-4-2050-00324
Adult Video Stores	New	N	230.00	230.00	0%	
	Renewal	N	165.00	165.00	0%	
Auctioneer	New	N	255.00	255.00	0%	
	Renewal	N	185.00	185.00	0%	
Bed & Breakfast	New	N	155.00	155.00	0%	
	Renewal	N	110.00	110.00	0%	
Body Piercing/Scarification/Tattooing	New	N	205.00	205.00	0%	
	Renewal	N	135.00	135.00	0%	
Body Rub Parlour Owner/Operator		N	500.00	500.00	0%	
Body Rub Parlour Attendant		N	150.00	150.00	0%	
Busker <i>(perform/entertain in designated areas for voluntary donations)</i>	Contact Parks & Recreation	N	free	free		
Circus <i>(including Midway)</i>		N	460.00	460.00	0%	
Master Plumber Licence	New	N	100.00	100.00	0%	
	Renewal	N	60.00	60.00	0%	
Pawn Broker		N	195.00	195.00	0%	
Pet Shops	New	N	205.00	205.00	0%	
	Renewal	N	135.00	135.00	0%	
Public Hall <i>(including Movie Theatre)</i>	New	N	225.00	225.00	0%	
	Renewal	N	160.00	160.00	0%	
Refreshment Vehicle	City Parks	N	360.00	360.00	0%	
	Non-Motorized/Cycle	N	250.00	250.00	0%	
	Other	N	460.00	460.00	0%	
Rooming or Boarding House (3 to 6 rooms)	New	N	195.00	195.00	0%	
	Renewal	N	130.00	130.00	0%	
(7 or more rooms)	New	N	235.00	235.00	0%	
	Renewal	N	170.00	170.00	0%	

CITY CLERK	Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #	
Salesperson (Resident)	Yearly	N	510.00	510.00	0%	01-4-2050-00324	
	Seasonal - 3 months *	N	310.00	310.00	0%		
	Daily - 3 days *	N	160.00	160.00	0%		
Salesperson (Non-Resident)	Yearly	N	1,210.00	1,210.00	0%		
	Seasonal - 2 months *	N	550.00	550.00	0%		
	Seasonal - 3 months *	N	810.00	810.00	0%		
	Daily - 3 days *	N	510.00	510.00	0%		
<i>* must be consecutive months/days</i>							
Salvage	New	N	200.00	200.00	0%		
	Renewal	N	200.00	200.00	0%		
Second-Hand Goods	New	N	200.00	200.00	0%		
	Renewal	N	200.00	200.00	0%		
Business Licence - Late Fee	After March 31st	N	35.00	35.00	0%		
	After July 1st	N	100.00	100.00	0%		
Business Licence - Transfer		N	25.00	25.00	0%		
LOTTERY LICENSE FEES							
Bingo	Up to 165.00	N	112.50	112.50	0%	01-4-2050-00325	
Raffle	% of prize value	N	3%	3%	0%	01-4-2050-00326	
Break-Open Ticket	% of prize value	N	3%	3%	0%	01-4-2050-00327	
Letter of Authorization to Sell tickets in Municipality	Licensed through Province	N	25.00	25.00	0%		
COMMISSIONING SERVICES							
Commissioning Services	Up to 4 signatures	I	31.00	31.00	0%	01-4-2050-00328	
	5 or more signatures	I	50.00	50.00	0%		
FREEDOM OF INFORMATION							
Freedom of Information	Application fee	N	5.00	5.00	0%	01-4-2050-00329	
	Per 15 minutes	N	7.50	7.50	0%		
MARRIAGE							
Marriage Licence - \$48 remitted to Province of Ontario	Net fee to City \$97.00	N	145.00	145.00	0%	01-4-2050-00330	
Marriage Ceremony - Business Hours		I	275.00	275.00	0%	01-4-2050-00345	
Marriage Ceremony - Staff Witness	Per ceremony	N	50.00	50.00	0%		
Marriage Ceremony - Cancellation Fee	Less than 48 hours notice	N	50.00	50.00	0%		

CITY CLERK		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
DEATH CERTIFICATES							
Registration of Deaths	Stillbirths exempt	N	25.00	25.00	0%	01-4-2050-00335	
OTHER FEES & SERVICE CHARGES							
Liquor - Letter of Authorization		N	50.00	50.00	0%	01-4-2050-00901	
Liquor - Licence Extension Application		N	50.00	50.00	0%		
Exemption from Noise By-Law		N	125.00	125.00	0%		

LEGAL SERVICES		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
LEGAL FEES							
	Municipal Tax Sales By-Law		N	variable	variable		01-4-2005-00301
AGREEMENT FEES							
	Indemnity Agreements	Plus disbursements	Y	100.00	100.00	0%	01-4-2005-00901
	Standard Site Plan & Severance Agreements, etc.	Plus disbursements	N	300.00	300.00	0%	
	Standard Encroachment Agreements <i>(plus annual rental unless SFR), Easements, etc.</i>	Plus disbursements	Y	500.00	500.00	0%	
	Standard Sale of Land, Road/Lane/Alley Closings, etc.	Plus disbursements	N	500.00	500.00	0%	
	Standard Subdivision & Front Ending Agreements <i>(where not part of subdivision agreement), etc.</i>	Plus disbursements	N	1,500.00	1,500.00	0%	
	Pipeline Crossing - Initial fee	Plus disbursements	Y	1,500.00	1,500.00	0%	
	Mortgage Discharges & Standard Postponements	Plus disbursements	Y	250.00	250.00	0%	
	Standard Façade Loan - Title Search & Registration Fee	Incl. disbursements	N	750.00	750.00	0%	
	Miscellaneous Documents	Cost recovery	Y	variable	variable		
REGISTRATION FEES							
	Registration Fee <i>(per document)</i>	Plus disbursements	N	102.00	102.00	0%	01-4-2005-00901
NOTARY SERVICES							
	Notary Services	First signature	I	31.00	31.00	0%	01-4-2005-00901
		Each additional signature	I	10.00	10.00	0%	
<i>All disbursement revenue is directly offset by a corresponding expense.</i>							

FINANCE		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
TAX CERTIFICATES							
Tax Certificates	5-7 Business Days	N	50.00	55.00	10%	01-4-2021-00300	
	On Demand, up to 2 days	N	65.00	75.00	15%		
OTHER FEES & SERVICE CHARGES - TAX							
Tax Account Printout (2018 or 2019 only)			free	free		01-4-2021-00901	
Tax Account Printout (2006 - 2017)			N	5.00	5.00		0%
Reprint Tax Bill			N	15.00	15.00		0%
Tax Arrears Reminder Notice			N	5.00	5.00		0%
Ownership Change Notice			N	25.00	32.00		28%
Tax Rolling Fee (including drains loans)			N	50.00	50.00		0%
Creating a New Tax Roll			N	50.00	50.00		0%
Duplicate Documentation - Assessment Adjustments or Tax Rebates			N	30.00	30.00		0%
Administration Fee - Refunding a payment contrary to the Municipal Act (Section 347(3))			N	40.00	40.00		0%
Microfiche Search Letter - up to 2 years			N	41.00	41.00		0%
Issue a Refund for Overpayment (made in error)			after 2nd incident	N	25.00		NEW
Transfer payment from one account to another			after 2nd incident	N	25.00		NEW
Microfiche Search Letter - each additional year beyond 2 years			N	5.00	5.00		0%
PURCHASING FEES							
Basic Bid - Online from Bidding Service			free	free		01-4-2023-00901	
Basic Bid - Hard copy, pick-up at City Hall			I	50.00	50.00		0%
Complex Bid - Based on production cost of prints, drawings, etc.			\$100 to \$300	I	variable		variable
Administration Fee - Sale of Goods to Outside Organization			% of sale	Y	10%		10%

FIRE	Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
ADMINISTRATION FEES						
Professional Services	Minimum per transaction	Y	51.25	51.25	0%	01-4-2500-00930
	Hourly	Y	102.50	102.50	0%	
Costs Recovery Administration	Hourly	Y	102.50	102.50	0%	
FIRE SAFETY INSPECTIONS & ENFORCEMENT						
Fire Inspection Requests						01-4-2500-00350
First & Second (<i>includes 1 hr. minimum for business licence - collected with licence renewal; business, commercial, institutional, industrial and residential (incl. daycare, group home, etc.)</i>)	Hourly	Y	102.50	102.50	0%	
First & Second - Residential up to 4 units (<i>Sec. 9 Retrofit</i>)	Flat rate	Y	190.00	190.00	0%	
First & Second - Residential 5 units & above (<i>Sec. 9 Retrofit</i>)	Per unit	Y	102.50	102.50	0%	
Third & each subsequent (re)inspection	Minimum fee	Y	102.50	102.50	0%	
After Hours Inspection/Fire Code Enforcement		Y	153.75	153.75	0%	
Fire Inspection Report - Admin File Search	Hourly	Y	102.50	102.50	0%	
Review of Propane Risk & Safety Management Plans (<i>plus Third Party Fees</i>)	Hourly	Y	102.50	102.50	0%	
	Administration fee	Y	51.25	51.25	0%	
Occupant Load Determination or Recalculation	Hourly, minimum 1 hour	Y	102.50	102.50	0%	
Liquor Licensing Board of Ontario		Y	285.00	285.00	0%	
Burn Permits						
Rural Open Burn Permit (<i>BL 2001/91 Part II Section 2.1</i>)	One-time administration	I	45.00	45.00	0%	
Permit Special Events (<i>BL 2001/91 Part II Section 2.4</i>)		Y	102.50	102.50	0%	
Special Events - Vendor Inspection (<i>After business hours use 'After Hours' rate above - will be invoiced to event organization</i>)	Hourly	Y	102.50	102.50	0%	
Public Education						
Smoke Alarm	Cost recovery	Y	variable	variable		
CO Alarm	Cost recovery	Y	variable	variable		
Smoke/CO Alarm Combo	Cost recovery	Y	variable	variable		
Smoke/CO Alarm Installation	Per 1/2 hour	Y	50.00	50.00	0%	
Fire Safety Education	Hourly	Y	102.50	102.50	0%	

FIRE	Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
FIRE SUPPRESSION						
Fire Incident Reports (<i>Insurance Adjusters</i>)	Hourly	Y	102.50	102.50	0%	01-4-2500-00366
Fire Investigation Report Summary	Hourly, minimum 4 hours	Y	102.50	102.50	0%	
Motor Vehicles on City Streets/Non Residents	Minimum, up to 1 hour	N	457.50	457.50	0%	
	Each additional 1/2 hour	N	228.75	228.75	0%	
Non-Compliant Recreational Burning	Each additional 1/2 hour	N	228.75	228.75	0%	
False Alarms (<i>Other than malicious</i>) - After two false alarms in one year, per apparatus, per hour (MTO dependant rate)	Minimum, up to 1 hour	N	457.50	457.50	0%	
	Each additional 1/2 hour	N	228.75	228.75	0%	
False Alarms - Failure to notify Fire Department when testing or working on alarm system; depending on occupancy classification & running assignment	Minimum, up to 1 hour	Y	457.50	457.50	0%	
	Each additional 1/2 hour	Y	228.75	228.75	0%	
No Rural Open Burn Permit where permit is required (<i>MTO dependant rate</i>)	Minimum, up to 1 hour	N	457.50	457.50	0%	
Violation of Open Burning By-Law (<i>Recreational and Rural</i>)	Each additional 1/2 hour	N	228.75	228.75	0%	
Special Events - Stand-by Fire Apparatus (<i>minimum four-person crew</i>)	Hourly per Fire Department member	N	102.50	102.50	0%	
Extraordinary Emergency Expenses (<i>major incidents, i.e. high rise response, industrial response, etc.</i>)	Cost recovery	N	variable	variable		
Elevator Rescue	Cost recovery, per hour	N	457.50	457.50	0%	
Non-Emergency Response	Cost recovery	N	variable	variable		
Fire Calls on King's Highway	Current MTO rate					01-4-2500-00367
EMERGENCY RESPONSE *						
Fire Department response fees/Indemnification Technology®	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call	N	Indemnification Process	variable		30-2-6510-06320
HAZARDOUS MATERIALS RESPONSE COST RECOVERY						
Hazardous Materials Team	Cost recovery	Y				01-4-2500-00930
Hazardous Materials Truck and Trailer	Minimum 2 hours	Y	457.50	457.50	0%	
	Each additional hour	Y	228.75	228.75	0%	
Hazardous Initial Assessment Crew	Minimum 2 hours	Y	457.50	457.50	0%	
	Cost recovery	Y				

*Updated as per City of Sarnia By-Law 66 of 2019

ENGINEERING		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
OVERSIZE LOAD-MOVING FEES							
Building other than Residential Garage			N	260.00	265.00	2%	01-4-3000-00901 <i>deposit acct</i>
Residential Garage			N	107.00	109.00	2%	
Other Structures - Loads <3.75 m wide and <120,000 kg	Two days notice		N	132.00	135.00	2%	
	One day notice		N	265.00	270.00	2%	
Other Structures - Loads >3.75 m wide and >120,000 kg	Two days notice		N	1,190.00	1,190.00	0%	
	One day notice		N	2,345.00	2,345.00	0%	
Damage Deposit			N	1,200.00	1,200.00	0%	
Annual Oversize Load Permit			N	345.00	350.00	1%	
Stopped by Police for No Permit	Permit fee plus penalty		N	1,150.00	1,150.00	0%	
TRAFFIC FEES							
Hoarding Permits (<i>Temporary Right of Way Occupancy</i>) - 1 week minimum charge	Per occupied m ² /week		N	5.30	5.30	0%	01-4-3034-00901
Application Renewal - Patio/Awnings	Per application		N	82.00	82.00	0%	
Encroachment - Patio/Awnings	Per season		N	82.00	82.00	0%	
Paper Box Licence	Yearly		N	45.00	45.00	0%	
Third Party Reviews	Cost recovery		Y	variable	variable		
Signs - Handicapped, Fire Route, Parking, etc.	Per sign		Y	26.50	26.50	0%	01-4-3034-00930
ENGINEERING DEVELOPMENT FEES - LOT, WATER							
Water Testing			Y	1,225.00	1,250.00	2%	01-4-3035-00901
Tie-In Water System (<i>requires Class 1 Water Certificate supervision</i>)	Flat rate		Y	535.00	540.00	1%	
	After hours - cost plus		Y	10%	10%	0%	
Lot Grading Certificate	First review		N	72.50	74.00	2%	
	Subsequent review		N	130.00	133.00	2%	
SITE PLAN REVIEW							
Application Fee			N	1,125.00	1,150.00	2%	01-4-3035-00901
Inspection Fee	Small size projects		Y	1,000.00	1,000.00	0%	
	Mid size projects		Y	2,500.00	2,500.00	0%	
	Large size projects		Y	5,000.00	5,000.00	0%	
<i>Plus Future City Maintenance Charge</i>	Based on value of work		Y	10%	10%	0%	01-4-3010-00930

ENGINEERING		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
SERVICE CONNECTIONS (WATER, SEWER, ETC.)							
Application Fee	Based on value of work	N	10%	10%	0%	01-4-3035-00901	
	Flat rate	N	500.00	510.00	2%		
Inspection Fee - In-office	Hourly based on estimate	Y	80.00	82.00	2%	01-4-3035-00901	
Inspection Fee - Field	Hourly based on estimate	Y	90.00	92.00	2%		
<i>Plus Future City Maintenance Charge</i>	Based on value of work	Y	10%	10%	0%	01-4-3010-00930	
APPLICATION FEES - ENVIRONMENTAL AGREEMENTS							
Application Fee		N	2,575.00	2,600.00	1%	01-4-3035-00901	
ENGINEERING DEVELOPMENT FEES - SUBDIVISION, HYDRANT FLOW, CULVERT							
Inspection Fee - In-office	Hourly	Y	80.00	82.00	2%	01-4-3035-00901	
Inspection Fee - Field	Hourly	Y	90.00	92.00	2%		
Inspection Fee	Construction cost	Y	4%	4%	0%	01-4-3035-00930	
Fire Hydrant Flow Information	Hourly, minimum 2 hours	N	130.00	132.00	2%		
New Culvert Information	Actual cost	N					
ENGINEERING DEVELOPMENT FEES - UTILITY CUTS, ETC							
Utility Cut Permits - Contractors		N	130.00	130.00	0%	01-4-3035-00936	
Curb Cuts	Based on tendered amount	Y	variable	variable			
	Based on value of work	Y	25%	25%	0%		
Utility Crossing Review		Y	122.00	122.00	0%	01-4-3035-00936	
Right-of-Way	Fee	Y	100.00	100.00	0%		
	Damage deposit	N	1,000.00	1,000.00	0%		<i>deposit acct</i>
Road Occupancy Permits - Utility	0-100 permits	N	7,000.00	7,000.00	0%	01-4-3035-00936	
	101-500 permits	N	3,000.00	3,000.00	0%		
	501-2000 permits	N	5,000.00	5,000.00	0%		
	Over 2000 permits	N	8,000.00	8,000.00	0%		
	Municipal Consent	N	405.00	405.00	0%		

ENGINEERING		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
APPLICATION FEES - ENCROACHMENTS ON MUNICIPAL RIGHT OF WAY							
<i>Per Encroachment Regardless of Number of Crossings/Current Fees at Renewal of Fixed Term Agreement</i>							
Residential/Agricultural - includes minor encroachments or crossings: waterlines, electrical lines or other conduits			Y	27.00	27.00	0%	01-4-3035-00936
Commercial/Industrial - includes major encroachments or crossings: gas lines, product lines, buried cables or conduits			Y	260.00	260.00	0%	
Construction & Administration Fee for Engineering Inspection	Lump sum payment		Y	2,550.00	2,600.00	2%	
PIPELINE CROSSING REVIEW FEES							
Pipeline Crossing Review	Per agreement		Y	1,050.00	1,050.00	0%	01-4-1305-00083
ENCROACHMENT ON MUNICIPAL RIGHT-OF-WAYS - MUNICIPAL ROADS/DRAINS							
<i>Current Fees at Renewal of Fixed Term Agreements</i>							
<i>No residential or agricultural encroachments parallel with roadway shall be granted (crossings only)</i>							
<i>All waterline, electrical lines, and other conduits shall be installed on owners' property</i>							
Residential/Agricultural - (one time)	Per crossing		Y	205.00	205.00	0%	01-4-1305-00082
Commercial/Industrial - (one time)	Per crossing		Y	1,005.00	1,005.00	0%	
Commercial & Industrial Pipelines/Conduits	Per km/5 year term		Y	1,510.00	1,510.00	0%	
Commercial & Industrial Power/Communication Lines	Per pole/5 year term		Y	105.00	105.00	0%	
ENCROACHMENT - CROSSING ON MUNICIPAL RIGHT-OF-WAYS ONLY							
<i>Current Fees at Renewal of Fixed Term Agreements</i>							
Commercial & Industrial Underground Road Crossings	Per crossing/year		Y	1,010.00	1,025.00	1%	01-4-1305-00083
CONSTRUCTION DEPOSITS - REFUNDABLE SECURITY DEPOSITS							
<i>Total security deposits may be reduced in case of multiple crossings at discretion of Director of Engineer</i>							
Roadway Crossing	Deposit per crossing		N	1,000.00	1,000.00	0%	deposit acct
Municipal Right-of-Ways	Deposit per km		N	1,000.00	1,000.00	0%	
	Deposit minimum		N	1,000.00	1,000.00	0%	

PUBLIC WORKS		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
STREETS/ROADS							
Future City Maintenance Charge	<i>Re: Service Connections & Site Plan Work</i>	N	10%	10%	0%	01-4-3010-00930	
Barricade Installation and Removal							
First Intersection/Minimum		N	583.00	590.00	1%		
Per Additional Intersection		N	279.00	285.00	2%		
<i>Or Actual Costs plus Overhead if Greater</i>							
Cone and Barricade Drop off/Pick Up	Minimum charge	N		150.00	NEW		
Per barricade		N		5.00	NEW		
Per cone		N		1.00	NEW		
CURB & GUTTER/SIDEWALKS							
Curb & Gutter Fill	Per linear metre	N	127.00	129.50	2%	01-4-3010-00936	
Sidewalk replacement	Per m ²	N	127.00	129.50	2%		
HYDRANT USE							
Temporary Water Connection Agreement <i>(with backflow preventer)</i>	Minimum, 2 weeks	N	243.00	247.50	2%	08-4-3790-00571	
	Each additional week	N	27.00	27.50	2%		
Relocation of Temporary Water Connection <i>(incl. backflow test)</i>	Each relocation	N	105.00	150.00	43%		
Water usage per cubic meter	No sewer disposal	N	1.20	1.25	4%		
Water usage per cubic meter	Including sewer disposal	N	15.20	15.50	2%		
<i>Refundable damage deposit</i>		N	2,030.00	2,030.00	0%		<i>deposit acct</i>
WATER SERVICES							
Water Service Shut-Off Charge for Construction <i>(Business Hours 7:30am -4:00pm Monday - Friday)</i>	No charge					08-4-3790-00572	
Water Service Shut-Off Charge	After business hours	Y	150.00	150.00	0%		
Repair frozen water meter in building	Costs plus overhead	Y					
Water meter installation inspection		Y	89.00	89.00	0%		
Exemption Permit for Lawn Watering		N	51.00	51.00	0%		
Testing of backflow preventer	Each test	N	104.00	125.00	20%		
CONSTRUCTION - WATER							
Construction Water <i>(Based on Building Permit Fee)</i>		N	10%	10%	0%	08-4-3790-00900	

PUBLIC WORKS		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #	
WATER METER KITS								
Water meter kits	20 mm size	Y	279.00	285.00	2%	08-4-3790-00940		
	25 mm size	Y	330.00	335.00	2%			
	37 mm size	Y	573.00	585.00	2%			
	50 mm size	Y	710.00	725.00	2%			
OMNI Meters	50 mm size	Y	1,245.00	1,270.00	2%	08-4-3790-00940		
WATER METER FEE								
<i>For Commercial/Industrial properties without bulk water meter & fire hydrant inside property perimeter</i>								
10" Per Year		Y	1,600.00	1,600.00	0%	30-2-6617-06320		
8" Per Year		Y	1,400.00	1,400.00	0%			
6" Per Year		Y	1,296.00	1,296.00	0%			
SEWER SERVICES								
Raw Sewage Fee	Per 1,000 litres	Y	14.00	14.25	2%	30-2-6535-06320		
Surcharge Fee	Per 1,000 litres	Y	14.00	14.25	2%			
Industrial Effluent User Fee	Per 1,000 litres	Y		1.47	NEW	07-4-3505-00901		
High Volume Discharge Fee	Per 1,000 litres	Y		1.47	NEW			
Sewer Discharge Agreements - Application Fee								
Initial		Y	250.00	255.00	2%			
Amendment		Y	50.00	50.00	0%			
Sewer Discharge Agreements - Administration Fees								
Overstrength	Monthly	Y	50.00	50.00	0%			
	Quarterly	Y	150.00	150.00	0%			
Surcharge	Monthly	Y	50.00	50.00	0%			
	Quarterly	Y	150.00	150.00	0%			
Chloride	Monthly	Y	50.00	50.00	0%			
	Quarterly	Y	150.00	150.00	0%			
Compliance	Monthly	Y	100.00	100.00	0%			
	Quarterly	Y	300.00	300.00	0%			
Conditional	Monthly	Y	100.00	100.00	0%			
	Quarterly	Y	300.00	300.00	0%			
High Volume	Monthly	Y		50.00	NEW			
	Quarterly	Y		100.00	NEW			

PUBLIC WORKS		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
Overstrength Discharge Fees							07-4-3505-00901
Biochemical Oxygen Demand (BOD)	kilogram	Y	0.76	0.76	0%		
Total Suspended Solids (TSS)	kilogram	Y	0.79	0.79	0%		
Total Kjeldahl Nitrogen (TKN)	kilogram	Y	1.64	1.64	0%		
Total Phosphorus (TP)	kilogram	Y	2.41	2.41	0%		
Hauled sludge (<i>LAWSS and Village of Pt. Edward</i>)	Per 1,000 litres	Y	31.00	31.00	0%	07-4-3505-00901	
Hauled sewage discharged at WPCC, per load	<2,250 litres	Y	60.00	60.00	0%	30-2-6616-06320	
	2,250 - 4,500 litres	Y	120.00	120.00	0%		
	>4,500 litres	Y	180.00	180.00	0%		
	Recreational Vehicle	Y	35.00	35.00	0%		
Clean-out Installation (restoration not included)	Per install	Y		834.00	NEW	07-4-3500-00930	
Trenchless Service Line Repair	Per install	Y		1,000.00	NEW		
WASTE							
Garbage Tags		N	1.50	1.50	0%	01-4-3800-00511	
Over-volume bags collected by City staff upon property owner's refusal to cooperate	Per bag	N	10.50	10.50	0%		
Surplus Waste Collection - Commercial Properties	Per cart	N	6.50	6.50	0%		
RECYCLE CONTAINERS							
Replacement Blue Boxes		I	7.00	7.00	0%	01-4-3880-00940	
Garbage/Recycle Carts	Cost recovery	I	variable	variable			
COMPOST MATERIAL							
Compost Material	Car - with containers	Y	8.00	8.00	0%	01-4-3880-00940	
All prices adjusted to cubic yard rate (yd ³)	Van - 1 yd ³ bucket	Y	16.00	16.00	0%		
Regular Wood Chips	Per yd ³	Y	10.00	10.00	0%		
Mulch	Per yd ³	Y	16.00	16.00	0%		
Compost Material - Commercial - Price as approved by Director of Engineering		Y	variable	variable			
Organic Compost - Price as approved by Director of Engineering		I	variable		N/A		

PUBLIC WORKS		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
COMPOSTABLE DROP-OFF							
Brush Drop Off							01-4-3880-00940
	Pick Up Truck	1/2 load	Y	15.00	15.00	0%	
	Pick Up Truck	Full	Y	25.00	25.00	0%	
	Pick Up Truck	with racks	Y	40.00	40.00	0%	
	Trailer	Single axle - 1/2 load	Y		15.00	NEW	
	Trailer	Single axle	Y	25.00	25.00	0%	
	Trailer	Double axle	Y	40.00	40.00	0%	
	Trailer	Overfull single axle	Y	40.00	40.00	0%	
	Trailer	Overfull double axle	Y	60.00	60.00	0%	
	Dump Truck	Small (4-6 yd ³)	Y	60.00	60.00	0%	
	Dump Truck	>6 yd ³ - minimum	Y	72.00	72.00	0%	
	Dump Truck	>6 yd ³ - maximum	Y	155.00	155.00	0%	
Log Drop Off							
	Pick Up Truck or Trailer	1/2 load	Y		21.00	NEW	
	Pick Up Truck or Trailer	Full	Y	42.00	42.00	0%	
Scaled Dump Trucks and Roll-off Containers		Per tonne	Y	80.00	80.00	0%	
Drop-off Compostables - Other municipalities - Gross cost per tonne of prior year		Plus overhead	Y	0.15	0.15	0%	
OTHER							
Mechanic's Chargeout Rate		Hourly	I		80.00	NEW	01-4-3880-00940

TRANSIT		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
FARES - CONVENTIONAL							
Cash Fare	Regular		N	3.00	3.00	0%	06-4-3140-00470
Child	5 yrs & under			free	free		
TICKETS - CONVENTIONAL							
Tickets, Individual			N	2.35	2.35	0%	06-4-3140-00471
Tickets, Sheet of 10	<i>(City Hall, Customer Service location only)</i>		N	23.50	23.50	0%	
Tickets, Sheet of 20	<i>(City Hall, Customer Service location only)</i>		N	47.00	47.00	0%	
BUS PASSES - CONVENTIONAL							
Standard Bus Pass	Monthly		N	73.00	74.00	1.4%	06-4-3140-00472
Semester - Elementary/Secondary	5 months		N	157.00	159.00	1.3%	
Semester - College	4 months		N	172.00	174.00	1.2%	
Semester - Pass Replacement			N	60.00	60.00	0%	
Summer Savings Pass	2 months		N	110.00	112.00	1.8%	
Family Pass	Daily		N		14.50	NEW	
Weekly Pass	Weekly		N		24.50	NEW	
Seniors Pass <i>(65 years and older)</i>	Monthly		N		60.00	NEW	
CNIB Pass	Annual		N	29.00	29.00	0%	
Support Person Pass				free	free		
Veterans				free	free		
Employer Bus Pass Program							
Discount 20+ passes				10%	10%	0%	
Discount 40+ passes				20%	20%	0%	
Discount 60+ passes				25%	25%	0%	
Poverty Reduction Program - Inn of the Good Shepherd							
Reduction per Standard Pass, no monthly limit	Discount in \$			-20.00	-20.00	0%	
Reduction per Ticket Sheet <i>(Sheet of 20)</i> , no monthly limit	Discount in \$			-15.00	-15.00	0%	
CHARTER RATES - CONVENTIONAL							
Charter	Hourly		Y	110.00	110.00	0%	06-4-3140-00473
Charter	Minimum		Y	160.00	160.00	0%	
Return Round Trip <i>(one pick-up, one destination)</i>	No extra layover time		Y	155.00	155.00	0%	

TRANSIT		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
FARES - CARE-A-VAN							
Cash Fare	Regular		N	3.00	3.00	0%	01-4-3195-00470
Child	5 yrs & under			free	free		
Cancellation Fees	Regular cash fare		N	3.00	3.00	0%	
TICKETS - CARE-A-VAN							
Tickets, Individual			N	2.35	2.35	0%	01-4-3195-00471
Tickets, Sheet of 10 (<i>City Hall, Customer Service location only</i>)			N	23.50	23.50	0%	
Tickets, Sheet of 20 (<i>City Hall, Customer Service location only</i>)			N	47.00	47.00	0%	
BUS PASSES - CARE-A-VAN							
Standard	Monthly		N	73.00	74.00	1.4%	01-4-3195-00472
Semester - Elementary/Secondary	5 months		N	157.00	159.00	1.3%	
Semester - College	4 months		N	172.00	174.00	1.2%	
Summer Savings Pass	2 months		N	110.00	112.00	1.8%	
Family Pass	Daily		N		14.50	NEW	
Weekly Pass	Weekly		N		24.50	NEW	
Seniors Pass (<i>65 years and older</i>)	Monthly		N		60.00	NEW	
CNIB Pass	Annual		N		29.00	NEW	
Support Person Pass	Per pass			free	free		
CHARTER RATES - CARE-A-VAN							
Charter	Hourly		Y	110.00	112.00	1.8%	01-4-3195-00473
Charter	Minimum		Y	160.00	163.00	1.9%	
MAINTENANCE DEPARTMENT SERVICING							
Exterior Bus Wash			Y	45.67	46.00	0.7%	06-4-3140-00475
Exterior Bus Wash by Hand			Y	71.05	72.00	1.3%	
Interior Sweep or Interior Mop			Y	33.49	34.00	1.5%	
Complete Interior Clean	Hourly		Y	58.87	59.50	1.1%	
Parking, Inside	Daily		Y	45.00	46.00	2.2%	
Parking, Outside	Daily		Y	35.00	35.50	1.4%	
Mechanic, Light Maintenance	Hourly		Y	82.42	84.00	1.9%	
Mechanic, After Hours Call-in (<i>minimum 2 hours</i>)	Hourly		Y	97.88	99.50	1.7%	
Parts & supplies (<i>bulbs, wipers, chemicals, etc.</i>)	Garage price list + %		Y	30%	30%	0%	
Fuel (<i>#1 Diesel</i>)	Cost plus per litre		Y	0.07	0.07	0%	
Fluids - Engine Oil, Power Steering & Transmission Oil, Windshield Washer, Antifreeze	Cost plus %		Y	30%	30%	0%	

PARKS & RECREATION		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
PARK & FACILITY USER FEES (refundable deposits may apply)							
Centennial, Clearwater, Canatara, Kenwick on the Lake, Mike Weir & Tecumseh Parks & all Community Parks as requested							01-4-4510-00903
Anchor Events and Festivals - over duration of event 5000 people	Daily	Y	1,080.00	1,100.00	2%		
Set Up & Take Down Rate	Daily	Y		250.00	NEW		
Non-Profit/Charitable Group (25% reduction)	Daily	Y	810.00	825.00	2%		
Community Events over 500+ attendance	Daily	Y	300.00	300.00	0%		
Non-Profit/Charitable Groups (25% reduction)	Daily	Y	225.00	225.00	0%		
Community Events - under 500 in attendance	Daily	Y	105.00	110.00	5%		
Non-Profit/Charitable Groups (25% reduction)	Daily	Y	78.75	82.50	5%		
Suncor Agora/Outdoor Stage	1/2 day (under 4 hrs.)	Y	420.00	420.00	0%		
	Full day (over 4 - max. 8 hrs.)	Y	840.00	840.00	0%		
Community Park - Major Use	Varies by user needs		variable		N/A		
Canatara Bandshell	Hourly (min. 3 hrs. - max. daily rate of 6 hrs.)	Y	37.00	39.00	5%		
No weekend bookings except for recognized Events No bookings to groups using offensive language							
Picnic Areas		Y					
Canatara Park	Per reserved section	Y	31.00	32.00	3%		
Cox Youth Centre		Y	31.00	32.00	3%		
Mike Weir/ Kenwick Parks	Equivalent to 2 sections	Y	61.00	62.00	2%		
Clearwater Community Centre Picnic Shelter		Y	30.00	32.00	7%		
Wildwood Park	North or South	Y	31.00	32.00	3%		
Hospitality Tent (Beer Tent)							
Clearwater Community Picnic Shelter		Y	240.00	240.00	0%		
Garden Plots - Germain							
20 ft. x 20 ft.	Annual	Y	40.00	42.00	5%		
Germain Park Wedding Arbour or (NEW) Germain Park Japanese Garden - Wedding							UPDATED
Non-Licensed Only	Hourly	Y	35.00	35.00	0%		

PARKS & RECREATION		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
Seaway Kiwanis Wedding Pavilion							30-2-6635-06320
Unlicensed - Friday or Saturday	1/2 day (under 4 hrs.)	Y	560.00	565.00	1%		
	Full day (over 4 - max. 8 hrs.)	Y	1,120.00	1,125.00	0%		
Licensed - Friday or Saturday	1/2 day (under 4 hrs.)	Y	700.00	705.00	1%		
	Full day (over 4 - max. 8 hrs.)	Y	1,400.00	1,405.00	0%		
Unlicensed - Sunday to Thursday	1/2 day (under 4 hrs.)	Y	160.00	165.00	3%		
	Full day (over 4 - max. 8 hrs.)	Y	320.00	325.00	2%		
Licensed - Sunday to Thursday	1/2 day (under 4 hrs.)	Y	240.00	245.00	2%		
	Full day (over 4 - max. 8 hrs.)	Y	480.00	485.00	1%		
Non Profit or Charitable Group			-25%	-25%	0%		
Event Participant Fees - Kids Funfest, etc.							01-4-4602-00645
Event Vendor	Varies by vendor	Y	60.00	60.00	0%		
Food Concession		Y	70.00	80.00	14%		
Event Participant Fees - Canada Day							01-4-4610-00661
Parade Participant - Commercial		Y	50.00	50.00	0%		
Art/Craft Participant		Y	50.00	50.00	0%		
Art/Craft Vendor - Centennial Park		I		125.00	NEW		
Canatara Concession (tax is included for 2019 fee)		I	500.00	575.00	2%		
Centennial Concession (tax is included for 2019 fee)		I	500.00	575.00	2%		

PARKS & RECREATION		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
COMMUNITY CENTRES (<i>refundable deposits may apply</i>)							
Newton Centre	1/2 day (<i>under 4 hrs.</i>)			64.00	68.00	6%	01-4-4510-00903
	Full day (<i>over 4 - max. 8 hrs.</i>)			128.00	UPDATED		
	Hourly (<i>over 4 - max. 8 hrs.</i>)				17.00		
Cox Youth Hall (May to end of August only)	Hourly (<i>min. 3 hrs.</i>)		Y	16.00		N/A	
Clearwater Community Upper Hall							01-4-4708-00660
Unlicensed	Hourly		Y	30.00	35.00	17%	
Licensed	Hourly		Y	75.00	80.00	7%	
Clearwater Community Lower Hall							
Unlicensed	Hourly		Y	20.00	25.00	25%	
Licensed	Hourly		Y	50.00	55.00	10%	
Facility Users	Room at no charge			free	free		
Sarnia Arena Kiwanis Room							01-4-4705-00660
Unlicensed	Hourly		Y	30.00	35.00	17%	
Licensed	Hourly		Y	75.00	80.00	7%	
Strangway Centre							01-4-4950-00903
Room Rental - Games, Craft, Living, Reference, Conference, Café (<i>Unlicensed</i>)	Hourly		Y	20.00	20.00	0%	
Room Rental - Multi Purpose Room (<i>Unlicensed</i>)	Hourly		Y	40.00	45.00	13%	
Progressive Auto Sales Arena - Lower Hall							01-4-4710-00660
Lower Hall Room	Hourly		Y	20.00	25.00	25%	

PARKS & RECREATION		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
PARKS & RECREATION PROGRAMS							
SPORTSFIELDS - BASEBALL & SOFTBALL DIAMONDS, SOCCER, FOOTBALL, & RUGBY FIELDS							
Class "A" Diamonds - Blackwell South and Errol Russell							
Class "B" Diamonds - Blackwell North, Clearwater 1 - 4, Germain 1 - 5, Tecumseh, Coronation; bases provided							
Class "C" Diamonds - Blackwell North; bases not provided							
Class "A" Fields - Norm Perry Main Field; Includes nets, and dressing rooms							
Class "B" Fields - Norm Perry Back, Germain 1 - 4, Blackwell, Agincourt, Lansdowne; Includes cutting/lining & nets							
Baseball/Softball Per Diamond Rates							01-4-4511-00625
Class "A" - Lighted Diamonds	Hourly	Y		44.00	NEW		
Class "A" - Non-Lighted	Hourly	Y		30.00	NEW		
Class "B" - Lighted Diamonds	Hourly	Y	41.00	41.00	0%		
Class "B" - Non-Lighted Diamonds	Hourly	Y	27.00	27.00	0%		
Class "C" - Non-Lighted Diamonds	Hourly	Y	22.00		N/A		
Sports Fields - Soccer/Rugby/Football							
Class "A" Pitch Non-lighted***	Hourly	Y	71.00	75.00	6%		
Class "A" Pitch lighted***	Hourly	Y	93.00	95.00	2%		
Class "B" Pitches***	Hourly	Y	28.00	28.00	0%		
Multi Use/Tennis Court & Pickleball Rental							
Hourly Rate (Germain, Kenwick, Cathcart, Linden)	Hourly, per court	Y	15.00	15.00	0%		
Blackwell Park - Pickle Ball Hub	Hourly, per court	Y		15.00	NEW		
Non-Profit/Charitable	Reduction in listed fee		-25%		N/A		
Council Approved Youth Groups - Subsidized Rate	Reduction in listed fee		-25%	-25%	0%	01-4-4511-00627	
SMAA BASEBALL, SMAA GIRLS FASTBALL, SARNIA MINOR BRAVES						UPDATED	
SARNIA GIRLS SOCCER, SARNIA FC, SMAA FOOTBALL							

PARKS & RECREATION		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
ARENAS - ICE RENTALS							
<u>OFF - SEASON ICE</u>		<u>April 1st to August 31</u>					
Non-Prime Time		Mon-Fri; 6 am-5 pm					
Prime Time		Mon-Fri; 5 pm-10 pm; Sat & Sun 6 am-12 am					
Night Time		Any Day; after 10 pm					
<u>REGULAR SEASON ICE</u>		<u>September 1st-March 31st</u>					
Non-Prime Time		Mon-Fri; 6 am to 5pm					
Prime Time		Mon-Fri; 5 pm-10 pm; Sat & Sun 7 am-10 pm					
Night Time		Any Day; after 10 pm					
Regular Season - Prime Time	Hourly	Y	231.44	238.38	3%	01-4-4705-00626	
Off Season - Prime Time	Hourly	Y	204.85	219.76	7%	01-4-4708-00626	
Regular Season - Non-Prime Time	Hourly	Y	77.25	79.75	3%	01-4-4710-00626	
Off Season - Non-Prime Time	Hourly	Y	115.72	131.86	14%		
Night Time	Hourly	Y	162.23	166.66	3%		
Summer Floor Rental - Sports	Hourly	Y	92.40	92.40	0%		
Council Approved Youth Groups - Subsidized Rate	Reduction in listed fee		-25%	-25%		01-4-4705-00627	
SARNIA HOCKEY ASSOCIATION, SMAA LACROSSE, SKATE SARNIA, LAMBTON AAA						01-4-4708-00627	
SARNIA GIRLS HOCKEY, SARNIA SLEDGE HOCKEY						01-4-4710-00627	
Public and Family Skate						01-4-4705-00628	
Children		N	free	free		01-4-4708-00628	
Adults		I	free	free			
Adults - Weekdays, Daytime		I	free	free			
ARENAS - EVENTS							
Sarnia Arena						01-4-4705-00629	
Winter - Floor Area Only	\$2,000-\$4,000/day	Y		variable	NEW		
Summer - Floor area only	Daily	Y	1,650.00	1,650.00	0%		
Clearwater Arena						01-4-4708-00629	
Summer - Floor area & spectator area	Daily	Y	1,650.00	1,650.00	0%		
Progressive Auto Sales Arena						01-4-4710-00629	
Facility Rental Fees (plus applicable event expenses, based on individual event requirements)	\$2,000-\$4,000/day	Y	variable	variable			

PARKS & RECREATION		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
OUTDOOR POOLS							
Aquatic Lessons							01-4-4716-00640
Semi-Private Lesson			Y/N	50.00	65.00	30%	
50 minute lesson			N	60.00	60.00	0%	
30 minute lesson			N	40.00	45.00	13%	
Public Swim &/or Spray Park Entry Fee - Per Session							01-4-4716-00630
Pool - Children			N	2.00	2.00	0%	
Pool - Adults			I	2.00	2.00	0%	
Private Bookings, Saturdays or Sundays							01-4-4716-00635
Private Pool or Splash Pad	Hourly		Y	95.00	95.00	0%	
STRANGWAY CENTRE/RECREATIONAL PROGRAMMING - MEMBERSHIP & ACTIVITIES							
Membership Fees							01-4-4950-00655
Annual			I	50.50	52.00	3%	
6 month - May to October			I	32.50	33.00	2%	
September to December	Reduced rate		I	22.50	23.00	2%	
Activity Fees							01-4-4950-47806
Non-member	Per visit		I	5.00	5.00	0%	
Member	Per time		I	2.00	2.25	13%	
Woodworking Shop - Non-member full day	Per use		I	10.00	11.00	10%	
Woodworking Shop - Non-member 1/2 day	Per use - AM or PM		I	5.00	6.00	20%	
Adult Programming Fees				variable	variable		
http://www.sarnia.ca/things-to-do/facilities/strangway-centre							
PROGRAMMING							
Summer Camps and Programs - Refer to Activity Guide				variable	variable		01-4-4601-00647
Park Summer Programs - Refer to Activity Guide				variable	variable		01-4-4601-00642
Recreational Activities Fees - Refer to Activity Guide				variable	variable		
http://www.sarnia.ca/things-to-do/recreation-programs/sarnia-community-activities-guide							
GENERAL PARKS & RECREATION COST RECOVERY							
Festival, Events & Tournaments - Facility/Park/Sports Field							01-4-4510-00930
Damage, facility cleaning, event requirements	Per field/event			variable	variable		
Commemorative Benches & Trees							01-4-5701-90005
Waterfront & Park - Signature Commemorative Bench	Per bench		N		2,000.00	NEW	
Howard Watson Nature Trail & Park - Commemorative Bench	Per bench		N		1,500.00	NEW	
Commemorative Tree	Per tree		N		300.00	NEW	01-4-5701-90059
Refunds Due to Cancellation	Administration fee		Y	12.00	12.00	0%	01-4-4500-00930

PLANNING	Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
ZONING AND OFFICIAL PLAN APPLICATIONS						
Zoning By-Law Amendment	Regular	N	4,500.00	4,600.00	2%	01-4-5005-00700
	Recirculation	N	740.00	750.00	1%	
Official Plan Change Amendment		N	4,900.00	5,000.00	2%	
Official Plan/Zoning (combined) Amendment	<i>Amendments processed simultaneously</i>	N	5,100.00	5,200.00	2%	
Pre Application Consultation Fee		N	275.00	280.00	2%	
Site Plan Agreement	Less than \$50,000	N	1,200.00	1,225.00	2%	
	\$50,000 - \$500,000	N	2,375.00	2,450.00	3%	
	Over \$500,000	N	3,550.00	3,650.00	3%	
Site Plan Amendments	Less than \$50,000	N		615.00	NEW	
	\$50,000 - \$500,000	N		1,225.00	NEW	
	Over \$500,000	N		1,825.00	NEW	
Reactivation of an Inactive File Fee		N		500.00	NEW	
Supporting Peer Review of Report/Study	Deposit required per study, amount returned less costs incurred	N	2,000.00	2,000.00	0%	
Zoning Review for Building Permit		N	95.00	97.00	2%	
Review of MDS calculations for Building Permit		N	95.00	97.00	2%	
Site Plan Compliance Letter		N	107.00	110.00	3%	
Lot Release Certificate		N	40.00	41.00	2%	
Part Lot Control Exemption Application		N	455.00	465.00	2%	
Lifting of "H" Zone Symbol Application		N	305.00	310.00	2%	
Deeming By-law Application		N	250.00	255.00	2%	
Variance from Swimming Pool By-Law		N	250.00	255.00	2%	
Fence By-Law Amendment		N	250.00	255.00	2%	
Home Occupation Permits		N	80.00	82.00	2%	

PLANNING		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
COMPLIANCE CERTIFICATES							
Low Density Residential Zoning Use & Building <i>(3 or less units)</i>	10 business days or less	N	105.00	107.00	2%	01-4-5005-00701	
	5 business days or less	N	155.00	158.00	2%		
	1 business day <i>(when available)</i>	N	255.00	260.00	2%		
High Density Residential & Non-Residential Zoning Use & Building <i>(4 or more units)</i>	10 business days or less	N	155.00	158.00	2%		
	5 business days or less	N	260.00	265.00	2%		
	1 business day <i>(when available)</i>	N	520.00	530.00	2%		
SUBDIVISION/CONDOMINIUM REVIEW							
Application for Subdivision <i>(10 or more units)</i>		N	7,650.00	7,750.00	1%	01-4-5005-00704	
Application for Subdivision <i>(5-9 units)</i>		N		6,625.00	NEW		
Application for Condominium - Conversion		N	2,750.00	2,800.00	2%		
Application for Condominium		N	6,100.00	7,750.00	27%		
Amendment to Draft Plan of Subdivision or Condominium		N		2,750.00	NEW		
Extension of Draft Plan Approval		N		350.00	NEW		
MISCELLANEOUS ITEMS							
Official Plan	Per plan	Y	37.50	37.50	0%	01-4-5005-00720	
Zoning By-law	Per by-law	Y	37.50	38.00	1%		
Research Fee	Per hour	N	105.00	110.00	5%		
Planning Requests <i>(Appraisal info, easements, environmental audits, environmental assessments, etc.)</i>		N	105.00	110.00	5%		
Heritage Inventory		Y	20.00	38.00	90%		
City Map (large)		Y	10.25	10.50	2%		
Prints <i>(Xerox copies)</i> 24" x 36"		Y	10.25	10.50	2%		
Prints <i>(Xerox copies)</i> 30" x 42"		Y	10.25	10.50	2%		
Prints <i>(Xerox copies)</i> 36" x 48"		Y	10.25	10.50	2%		
Zoning & Permitted Use Letter		N	50.00	51.00	2%		
Printing Aerial Maps	Per map	Y	75.00	76.00	1%		
Public Notification - Communication Tower Protocol		N	450.00	500.00	11%		
Facilitation Fee for Public Community Meeting		Y	190.00	195.00	3%		
Façade Loan Application Fee		N	100.00	102.00	2%		
Application for Heritage Property Tax Rebate		N	100.00	102.00	2%		
Application for Heritage Status Repeal		N	1,000.00	1,000.00	0%		

PLANNING		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
COMMITTEE OF ADJUSTMENT VARIANCE APPLICATIONS							
	Variance from Zoning By-Law		N	535.00	540.00	1%	01-4-5010-00702
	Variance from Sign By-Law		N	250.00	255.00	2%	
COMMITTEE OF ADJUSTMENT CONSENT APPLICATIONS							
	Lot Consent	Per created lot	N	1,325.00	1,350.00	2%	01-4-5010-00703
	Easement and R.O.W. Consent		N	550.00	555.00	1%	
	Tabling Re-Notification Fee		N	140.00	142.50	2%	
	Validation of Title		N		555.00	NEW	
	Change of Conditions Request		N		555.00	NEW	
	Completion of Final Consent	5 business days or less 1 business day <i>(when available)</i>	N		160.00	NEW	
			N		260.00	NEW	

BUILDING	Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
BUILDING PERMITS						
Application Fee	Basic fee	N	97.00	97.00	0%	01-4-5020-00710
Single Family	Per sq m	N	9.95	10.00	1%	
Semi-detached & Duplex	Per sq m	N	10.46	10.50	0%	
Row/Cluster Housing	Per sq m	N	10.46	10.50	0%	
Apartments	Per sq m	N	16.68	17.00	2%	
Institutional (<i>School, Churches, Hospitals</i>)	Per sq m	N	18.77	19.00	1%	
Commercial Full (<i>retail, business and personal services</i>)	Per sq m	N	16.68	17.00	2%	
Commercial Partial (<i>shell permits</i>)	Per sq m	N	9.95	10.00	1%	
Commercial Partial (<i>leasehold improvements</i>)	Per sq m	N	9.95	10.00	1%	
Industrial (<i>warehouse, manufacturing, storage</i>)	Per sq m	N	9.95	10.00	1%	
Agricultural buildings on agricultural land	Per sq m	N	3.67	3.75	2%	
All other types of buildings or additions to residences	Per sq m	N	9.95	10.00	1%	
Accessory residential structures up to 700 sq ft. (<i>65 sq m</i>)	Flat fee	N	245.00	245.00	0%	
Structures/buildings - gross area cannot be calculated (<i>ie., towers, retaining walls</i>)	Per \$1,000 construction cost	N	8.67	8.75	1%	
Pool Permit	Flat fee	N	150.00	150.00	0%	
Tents >600 sq m cost varies on intended use (<i>Ag, Ind, Com</i>)	Per sq m	N	variable	variable		
Tents >225 sq m <600 sq m	Flat fee	N	78.50	79.00	1%	
Signs requiring building permits under 3.15 of the OBC	Flat fee	N	210.00	215.00	2%	
CONSTRUCTION WATER: % of Building Permit Fee	(<i>Public Works Schedule</i>)	N				
DEMOLITION PERMITS						
Basic Fee	Flat fee	N	210.00	215.00	2%	01-4-5020-00710
For buildings 600 sq m or larger	Flat fee	N	600.00	650.00	8%	
For residential garage	Flat fee	N	77.00	77.00	0%	

BUILDING	Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
ADMINISTRATIVE FEES						
Inquiry Requiring Research	Per hour	Y	97.00	97.50	1%	01-4-5020-00930
Liquor Licensing Board of Ontario	Flat fee	Y	290.00	300.00	3%	
Photocopies (5 or more)	Per page	Y	0.50	0.50	0%	
Building Plan Prints 24" x 36"	Per copy	Y	10.25	10.50	2%	
Building Plan Prints 30" x 42"	Per copy	Y	10.25	10.50	2%	
Building Plan Prints 36" x 48"	Per copy	Y	10.25	10.50	2%	
Building Plan Scans	Per scan	Y	5.10	5.20	2%	
Place Scans on CD/ USB drive	Per CD/USB	Y	10.20	10.25	0%	
Commencing Work Prior to Permit	% of equivalent permit fee	N	100%	100%	0%	
Builders Bond	Deposit required, amount returned less costs incurred	N	3,500.00	3,500.00	0%	
Permit Reactivation Fee	Flat fee	N	255.00	260.00	2%	
Inspection Fee	Flat fee	Y	105.00	107.50	2%	
Conditional Permit Agreement	Flat fee	N	5,000.00	5,000.00	0%	
MISCELLANEOUS ITEMS						
Pre Application Consultation Fee		Y	250.00	250.00	0%	01-4-5005-00720

HARBOUR		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
BERTHAGE RATES - PER METRE PER DAY							
Sidney Smith Wharf	Dockside	Y	1.50	1.55	3%	01-4-2065-00911	
	2nd or 3rd vessel out	Y	1.00	1.05	5%	01-4-2065-00912	
Government Dock	Dockside	Y	1.75	1.80	3%	01-4-2066-00912	
	2nd or 3rd vessel out	Y	1.00	1.05	5%		
East Dock	Dockside (<i>small vessels</i>)	Y	1.25	1.30	4%		
North Slip	Dockside	Y	1.50	1.55	3%		
	2nd or 3rd vessel out	Y	1.00	1.05	5%		
STORAGE FEE							
Dock areas and lay-down areas	Per m ² per day	Y	1.00	1.05	5%	01-4-2066-00930	
HARBOUR USAGE FEE							
Vessel with working cargo, more than 24 hours	Per entry	Y	1,325.00	1,325.00	0%	01-4-2066-00914	
Vessel, less than 24 hours	Per entry	Y	375.00	375.00	0%	01-4-2065-00914	
<i>Special rates may apply to small vessels</i>	<i>Contact Harbour Master</i>	Y					
CONTRACTOR LICENSE FEE							
General Contractors (<i>ie. Algoma Central Corporation, Canada Steamship Lines, Lower Lakes Towing Ltd.</i>)	Yearly	Y	7,000.00	7,000.00	0%	01-4-2066-00901	
Licenced Contractors, Includes Subcontractors	Monthly	Y	1,000.00	1,000.00	0%		
	Weekly	Y	500.00	500.00	0%		
Other Individual Contractors	Yearly	Y	1,000.00	1,000.00	0%		
	Weekly	Y	250.00	250.00	0%		
OTHER FEES							
Electricity supplied to vessels and contractors	Cost recovery + mark-up	Y	25%	25%	0%	01-4-2066-00936	
Wharfage rate to be determined based on commodity		Y				01-4-2066-00915	

BY-LAW ENFORCEMENT		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
DOG LICENCES							
Female or Male, Unaltered	Up to Mar 31	N	82.00	82.50	1%	01-4-5035-00320	
	After Mar 31	N	110.00	111.00	1%		
	New Dog, Jul 1 - Dec 31	N	62.00		N/A		
Female or Male, Altered	Up to Mar 31	N	36.00	36.25	1%		
	After Mar 31	N	62.00	62.50	1%		
	New Dog, Jul 1 - Dec 31	N	32.00		N/A		
Waiver of Muzzle Order		N	400.00	410.00	2%		
Dangerous Dog	Up to Mar 31	N	375.00	380.00	1%		
	After Mar 31	N	420.00	425.00	1%		
	Appeal	N	400.00	410.00	2%		
Waiver of Two-Dog Limit	One time fee	N	420.00	425.00	1%		
	Appeal	N	400.00	410.00	2%		
Dog Kennel and Cattery	New	N	450.00	460.00	2%		
	Renewal	N	150.00	150.00	0%		
ANIMAL CONTROL							
Trap Deposit	Deposit	N	25.00	30.00	20%	<i>deposit account</i>	
POUND FEES (Sarnia District Humane Society)							
Pound Fee	Flat fee	N	35.00	35.00	0%		
Over Night Kennel Charge	Daily	N	20.00	20.00	0%		
PROPERTY STANDARDS - SIGNAGE							
Site review for multiple portable sign locations - 1 property	Flat fee	N	360.00	365.00	1%	01-4-5035-00711	
Site review for an individual portable sign location	Flat fee	N	153.75	155.00	1%		
Signs not requiring building permits (including animated sign, billboard sign, fascia sign, directional or temporary sign, marquees, awnings, or signs overhanging public property)	Flat fee	N	175.00	177.50	1%		
PROPERTY STANDARDS - SUBSEQUENT INSPECTION							
Inspection subsequent to Initial Inspection	Per visit	N	105.00	110.00	5%	01-4-5035-00715	
ADMINISTRATION & OTHER PARKING FEES							
Removal of property (<i>signs</i>)	Flat fee	Y	30.00	30.50	2%	01-4-5035-00900	
Parking enforcement	One time	Y	125.00	125.00	0%		
Towing	Per visit	Y	30.00	30.50	2%		

BY-LAW ENFORCEMENT		Detail	HST	Approved Fees 2018	Approved Fees 2019	% Increase	Acct #
DAILY PARKING FEES - MUNICIPAL LOTS							
Residential Overnight Parking Pass in Parking Lots	Monthly, per space	Y	62.00	62.50	1%	01-4-5035-00858	
Pay-and-Display	Hourly	Y	1.00	1.00	0%		
Overnight Parking Pass - Winter (<i>weather permitting</i>)	Daily, per space	Y	10.00	10.25	2%		
DAILY PARKING FEES - ON STREET							
Overnight Parking Exemption (<i>extenuating circumstances: flood, driveway pour, fire</i>)	Weekly	Y	10.00	10.25	2%	01-4-5035-00858	
Overnight Parking Pass - Winter (<i>weather permitting</i>)	Daily, per space	Y	10.00	10.25	2%		
On-street Daytime Parking - (<i>8am - 6pm</i>) in 2 hour limit zone	Daily, per space	Y	10.00	10.25	2%		
PARKING FEES - MUNICIPAL LOTS							
CNR, Mitton Street						01-4-5035-00858	
Monthly Pass		Y	43.00	44.00	2%		
Six Month Pass		Y	218.00	220.00	1%		
Twelve Month Pass		Y	430.00	435.00	1%		
Victoria Street							
Monthly Pass		Y	43.00	22.00	-49%		
Six Month Pass		Y	218.00	110.00	-50%		
Twelve Month Pass		Y	430.00	215.00	-50%		
Julia Street, Vendome, Charlotte Street, Parkway, Lochiel Street, Front Street							
Monthly Pass		Y	49.00	50.00	2%		
Six Month Pass		Y	252.00	257.50	2%		
Twelve Month Pass		Y	492.00	500.00	2%		
OTHER PARKING LOT RENTALS AND SERVICES - MUNICIPAL LOTS							
Application for Parking Lot Rental	Per application	Y	254.00	254.00	0%	01-4-5035-00858	
Parking Lot Rental - Events	Daily	Y	510.00	520.00	2%		
Parking Lot Rental - Damage Deposit (<i>refundable</i>)	Per event	N	2,000.00	2,000.00	0%		<i>deposit acct</i>
Electric Vehicle Charging Station - <i>Charlotte Street Lot</i>	Per connection	I	1.50	1.00	-33%	01-4-5035-00900	
Power Consumed	Per minute	I	1.5 cents	1.5 cents	0%		
Idle Fee (<i>after a full charge is delivered</i>)	Per minute	I	3.0 cents	3.0 cents	0%		
Commercial Merchant Loading Zone Pass	One time fee	Y		5.00	NEW	01-4-5035-00858	