



Planning & Building Department
 255 North Christina Street
 P.O Box 3018 Sarnia, ON N7T 7N2
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PERMANENT SIGN PERMIT APPLICATION

PERMIT FEE:
\$

CITY OF SARNIA

ALL REQUESTED INFORMATION MUST BE
PROVIDED TO PROCESS THIS APPLICATION

BUSINESS INFORMATION:		
BUSINESS NAME:-		
ADDRESS:-		
Postal Code	Phone #: ()	Email:
SIGN INSTALLER INFORMATION:		
COMPANY NAME:-		
ADDRESS:-		
Postal Code	Phone #: ()	Email:
PROPERTY OWNER INFORMATION:		
OWNER'S NAME:-		
ADDRESS:-		
Postal Code	Phone #: ()	Email:

SIGN SPECIFICATIONS:
SIGN TYPE: <input type="checkbox"/> FASCIA/CANOPY <input type="checkbox"/> ROOF <input type="checkbox"/> PROJECTING <input type="checkbox"/> BILLBOARD <input type="checkbox"/> FREESTANDING
NOTES: (1) Engineered drawings are required for: a) freestanding signs over 7.5 metres high; b) roof signs and billboard signs that have any face that is more than 10m ² (108 ft ²); c) a projecting sign which weighs more than 115 kg (254 lbs.) (2) A projecting sign shall not be attached or fastened in any manner to a parapet wall unless designed by an Architect/Engineer (3) Attach two (2) copies of site plan and sign design drawing(s), drawn to scale
SIGN DIMENSIONS: WIDTH: _____ HEIGHT: _____ SIGN AREA: _____ PROJECTION: _____ CLEARANCE: _____

IN CONSIDERATION OF THE GRANTING OF THIS PERMISSION APPLIED FOR, I HEREBY AGREE TO INDEMNIFY AND KEEP HARMLESS THE CITY OF SARNIA AGAINST ALL CLAIMS, LIABILITIES, JUDGMENTS, COSTS AND EXPENSES OF WHATEVER KIND, WHICH MAY IN ANY WAY ACCRUE AGAINST THE SAID CITY IN CONSEQUENCE OF, AND INCIDENTAL TO, THE GRANTING OF THIS PERMIT, AND I AGREE TO PAY THE COST OF REPAIRING ANY DAMAGE TO MUNICIPAL PROPERTY BY REASON OF THE SIGN INSTALLATION FOR WHICH THIS PERMIT IS APPLIED FOR, AND I AGREE TO CONFORM TO ALL REQUIREMENTS OF THE SIGN BY-LAW IN THE CITY OF SARNIA, AND I FURTHER ACKNOWLEDGE THAT THE CITY ACCEPTS NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.

SIGNATURE OF OWNER OR AUTHORIZED AGENT *Date*

PRINT NAME AND COMPANY REPRESENTED *Date*

FOR OFFICE USE ONLY	
DATE APPLICATION SUBMITTED:	SIGN PERMIT #:
BUILDING OFFICIAL SIGNATURE	DATE